EXAMS
Every course will have a final evaluation of achievement as part of the course. This evaluation may be in the form of a written exam or a project. The final exam is a mandatory assessment for all students unless an exemption is earned in accordance with school board policy. Failure to complete a final examination for a course will result in a grade of zero for the examination.

EXAM EXEMPTIONS
Exam exemptions are a privilege to be earned by students who have demonstrated academic achievement, good citizenship and responsible behavior at Nicolet.

Exam exemptions are intended to and have proven to provide the following:
- an incentive for students to perform well academically in their classes,
- encourage and reward courteous and responsible behavior, and
- encourage fiscal responsibility of students toward school, in that it promotes payment of all fees and fines

General Exam Exemption Criteria
- Students earn one exam exemption per semester, not to be repeated in the same course second semester.
- Students shall be enrolled full time with a minimum of six (6) classes.
- Discipline or academic problems occurring after the exam exemption is given shall result in loss of exam exemption.
- Students enrolled in Advanced Placement (AP) classes must take the 1st semester exam in that course. These students may elect to exempt the second semester exam if they are eligible.
- The student must earn at least a B average in the class in which he/she wishes to take the exemption.
- Students shall have no fees or fines due.
- Students shall not have any overdue library materials.
- Students will have no discipline or attendance referrals.
- Students shall have no more than five (5) absences in any given class per semester. Attendance codes “S” (school excused) and “P” (present) do not count as absences.

Appeals Process
A student shall submit an application for appeal to the High School Office in the event of extenuating circumstances resulting in the loss of the exam exemption. These rules apply to all courses and departments.

- Student shall explain why she/he should be eligible for an exam exemption. Evidence and explanation shall be submitted in writing.
- A teacher or administrator knowledgeable about the specific concern may write a recommendation that would be included in the appeal.

The Appeals Committee; consisting of two students, two faculty members, and one administrator; shall review all appeals. Student confidentiality will be maintained. The decision of the appeals committee is final.