

2018-19 Second Semester Exam Schedule

Graduation June 16, 2019 at 11:00 a.m.

Senior Exam Exemptions/Exam Schedule

- Seniors with a “C” average or higher for second semester classes will have the option to exempt the semester exam. The second semester grade will be determined by averaging the two quarter grades.
- Students with a grade below a “C” average will be required to complete the second semester exam to determine if they earn credit for the course and are eligible for graduation.
- Seniors must be in good standing for attendance and discipline. Nicolet administration reserves the right to deny exam exemptions based on poor attendance, truancy, or behavior during second semester.
- Student will be notified of exam exemption status via school email Monday, May 13th after 3:30 p.m.
- All student outstanding fees and/or fines and all textbooks must be turned into the library by Friday, May 24th in order for students to be exempt from senior exams and participate in the graduation ceremony.
- Seniors will be notified by their teachers on or before Tuesday, May 28th if they need to complete a final exam.
- Senior exams will be completed June 11th – June 14th in their regularly scheduled classroom. Seniors required to take exams will be **required to return all books and pay outstanding fees and/or fines by 10:00 a.m. on Friday, June 14th.**
- On Monday, June 10th seniors will participate in Senior Service Day. Students will meet in gym 1 at 8:00 a.m. Students will be given their placement and board buses to leave at 8:45 a.m.
- On Friday, June 14th:
 - Seniors will participate in the senior graduation breakfast, sponsored by PTSO, at 10:00 a.m. in the cafeteria.
 - Graduates will participate in a mandatory graduation rehearsal in gym 2, immediately following the senior breakfast.
- Teachers will submit grades by 5:30 p.m. on June 14th. Students not meeting graduation requirements will be notified by the principal that evening.

Click [here](#) for information regarding senior breakfast, mandatory dress rehearsal, and graduation.

Grade 9-12 Exam Schedule

Time	6/11/2019	Time	6/12/2019
7:23-7:50 a.m.	Resource	7:23-7:50 a.m.	Resource
8:00-9:50 a.m.	Period 1 Exam	8:00-9:50 a.m.	Period 3 Exam
9:50-10:40 a.m.	Break	9:50-10:40 a.m.	Break
10:50 a.m. -12:40 p.m.	Period 2 Exam	10:50 a.m. -12:40 p.m.	Period 5 Exam
12:50 p.m.	Buses Leave	12:50 p.m.	Buses Leave
12:50-3:30 p.m.	Make-up Exams	12:50-3:30 p.m.	Make-up Exams

Time	6/13/2019	Time	6/14/2019
7:23-7:50 a.m.	Resource	7:23-7:50 a.m.	Resource
8:00-9:50 a.m.	Period 6 Exam	8:00-9:50 a.m.	Period 8 Exam
9:50-10:40 a.m.	Break	10:00 a.m.	Buses Leave
10:50 a.m. -12:40 p.m.	Period 7 Exam		
12:50 p.m.	Buses Leave		
12:50-3:30 p.m.	Make-up Exams		

June 14th - Make up exam day - scheduled as needed and determined by teacher



2018-2019 NICOLET HIGH SCHOOL EXAM EXEMPTION CRITERIA AND PROCEDURES

EXAMS

Every course will have a final evaluation of achievement as part of the course. This evaluation may be in the form of a written exam or a project. The final exam is a mandatory assessment for all students unless an exemption is earned in accordance with school board policy. Failure to complete a final examination for a course will result in a grade of zero for the examination.

EXAM EXEMPTIONS

Exam exemptions are a privilege to be earned by students who have demonstrated academic achievement, good citizenship and responsible behavior at Nicolet.

Exam exemptions are intended to and have proven to provide the following:

- an incentive for students to perform well academically in their classes,
- encourage and reward courteous and responsible behavior, and
- encourage fiscal responsibility of students toward school, in that it promotes payment of all fees and fines

General Exam Exemption Criteria

- Students earn one exam exemption per semester, not to be repeated in the same course second semester.
- Students shall be enrolled full time with a minimum of six (6) classes.
- Attendance, discipline or academic problems occurring after the exam exemption is given shall result in loss of exam exemption.
- Students enrolled in Advanced Placement (AP) classes must take the 1st semester exam in that course. These students may elect to exempt the second semester exam if they are eligible.
- The student must earn at least a B average in the class in which he/she wishes to take the exemption.
- Students shall have no fees or fines due.
- Students shall not have any overdue library materials and all classroom textbooks need to be turned in.
- Students will have no discipline or attendance referrals.
- Students shall have no more than five (5) absences in any given class per semester. Attendance codes "S" (special attendance) and "P" (present) do not count as absences.

Senior Exam Exemption – Second Semester

- Seniors with a "C" average or higher for second semester classes will have the option to exempt the semester exam. If students choose to exempt the second semester exam, the semester grade will be determined by their overall average for the semester.
- Seniors with a grade below a "C" average will be required to complete the second semester exam to determine if they earn credit for the course and are eligible for graduation.
- Seniors must be in good standing for attendance and discipline. Nicolet administration reserves the right to deny exam exemptions based on poor attendance, truancy, or behavior during second semester.

Appeals Process

A student shall submit an application for appeal to the High School Office in the event of extenuating circumstances resulting in the loss of the exam exemption. These rules apply to all courses and departments.

- Student shall explain why she/he should be eligible for an exam exemption. Evidence and explanation shall be submitted in writing.
- A teacher or administrator knowledgeable about the specific concern may write a recommendation that would be included in the appeal.

The Appeals Committee; consisting of two students, two faculty members, and one administrator; shall review all appeals. Student confidentiality will be maintained. The decision of the appeals committee is final.



2018-2019

EXAM SCHEDULE FOR SEMESTER 2

Tuesday, June 11th	Time
Resource	7:23-7:50
Period 1 Exam	8:00-9:50
Break	9:50-10:40
Period 2 Exam	10:50-12:40
Regular Bus Routes Depart	12:50

➤ Students will have exams in the morning only and will leave at 12:50 p.m. Buses will pick up students at their normal time in the morning and will leave at 12:50 p.m. to return students home on Tuesday, Wednesday, and Thursday of exams. On Friday, the buses will return students home after the 8th hour exam at 10:00 a.m.

Wednesday, June 12th	Time
Resource	7:23-7:50
Period 3 Exam	8:00-9:50
Break	9:50-10:40
Period 5 Exam	10:50-12:40
Regular Bus Routes Depart	12:50

➤ Breakfast may be purchased until 11:00 a.m. each day. No lunch will be served on exam days.

➤ Students only need to attend if they have an exam. Students that are waiting for an exam to begin must wait in the cafeteria.

Thursday, June 14th	Time
Resource	7:23-7:50
Period 6 Exam	8:00-9:50
Break	9:50-10:40
Period 7 Exam	10:50-12:40
Regular Bus Routes Depart	12:50

➤ The resource period before the first exam each day at 7:23-7:50 a.m. is recommended for students taking the first exam of each day. The first exam begins promptly at 8:00 a.m.

➤ There is no late admittance to exams. Students must be on time for exams – **no exceptions**. Students that are late to exams will need to schedule a make-up time with their teacher afterwards.

Friday, June 15th	Time
Resource	7:23-7:50
Period 8 Exam	8:00-9:50
Regular Bus Routes Depart	10:00

➤ No transportation will be provided for make-up exams.

➤ Students should return books to the library after their exams.