Meeting Minutes

**Board Present:** Jennifer Peltz, Marilyn Franklin, Laurel Bear

**Present at Meeting:** Jeff Artero, Olivia Carter, Jeff Dellutri, Greg DePue, Aleta Gretenhardt, Tim Koppa, Jeanne Likes, Dr. Rick Monroe, Nader Raad, John Reiels, Mora Snowden, Steve Tilley, Jennifer Tomlin, Melissa Trepte

I. **Call the Meeting to Order**
Chair Jennifer Peltz called the meeting to order at 4:01 p.m.

II. **School Board Member Roll Call**
Recording Secretary Ferne Hecker called the School Board member attendance roll call, with chair Mrs. Jennifer Peltz and Mrs. Marilyn Franklin, member being present.

III. **Recommend Approval of Agenda**
Motion by Mrs. Franklin, seconded by Mrs. Peltz, to approve the agenda as written. Franklin, Peltz “Aye.” “No” none. Motion passed 2-0.

IV. **Recommend approval of the Minutes of the November 11, 2009 Curriculum Committee meeting**
Motion by Mrs. Franklin, seconded by Mrs. Peltz to approve the minutes of the November 11, 2009 Curriculum Committee meeting as written. Motion passed 2-0.

V. **Discussion and Possible Action Regarding the Boys Tennis Team’s Annual Trip**
Boys tennis coach Tim Koppa was present at the Curriculum Committee meeting to discuss details related to a proposed team trip to Hilton Head, SC on April 2, 2010-April 9, 2010. There will be no cost to Nicolet and the 12 students will not miss school. The tennis team has taken this trip for the past 7 or 8 years. Motion by Mrs. Franklin, seconded by Mrs. Peltz to approve the Nicolet Boys Tennis Team’s annual trip to Hilton Head, SC. Motion passed 2-0.

VI. **Discussion and Possible Action Regarding the Student Television News Conference Trip**
Ms. Gretenhardt was present at the Curriculum Committee meeting to propose taking a group of students to the Student Television News Conference 2010 in Anaheim, CA on March 3, 2010-March 6, 2010. The students will miss three days of school to attend. Ms. Gretenhardt distributed information regarding the trip (see attached). Students participating in this first time trip are mostly seniors. The conference is made up of numerous competitions and Ms. Gretenhardt feels the seniors are ready to go. She stated that if this conference is beneficial to her students, it will be opened to underclassmen in the future. Mrs. Franklin was concerned about the number of days the same students are out of classes for various enrichment programs. Mr. DePue explained that teachers are given an opportunity to review the list of students who go on the various trips and they are able to comment if there is a problem with a particular...
VII. **Discussion and Possible Action Regarding Course Change Proposals for the 2010-2011 School Year**

This is a second reading of the proposed 2010-2011 course changes. The Curriculum Committee must consider the proposed changes for the 2010-2011 school year prior to School Board approval. A copy of the Course Change Proposals was included in the Curriculum Committee packet. The course change proposal receiving the most discussion by both the Curriculum Committee and the School Board is the AVID proposal to accept students during the second semester of the freshmen year. Dr. Monroe stated that the School Board was concerned with the fiscal note attached to this proposal. Mr. DePue reported that since the discussion began regarding the increase in AVID services, it has been realized what the program can do in working with Understanding by Design. The two programs are a companion to each; they will compliment each other. It is felt that within 2 years, everyone will be able to use AVID concepts. John Reiels and Jeff Dellutri visited Elmbrook School District and saw the strategies work with all students and teachers throughout the building. Some aspects that were happening in the AVID classroom were beginning to happen in all classes. Mrs. Franklin was concerned that money being used to work with 15 students, could be better used to train more teachers. Mr. DePue explained that Mr. Reiels’ 3-5 year plan will have all teachers trained. There is also interest in developing the program at Glen Hills Middle School. There was discussion regarding the inclusion of AVID in the Registration Manual, but the criteria needs to be included. Participating in AVID needs to be the student’s decision, not the parent’s.

Motion by Mrs. Franklin, seconded by Mrs. Peltz to approved the course change proposal for the 2010-2011 school year. Motion passed 2-0.

VIII. **Discussion Regarding Current Counseling Department Services and Implementation of the New Wisconsin Counseling Model**

Guidance Counselor Steve Tilley distributed information (see attached) and discussed the current counseling department services and the implementation of the new Wisconsin counseling model. He explained that it will take approximately five years for full implementation.

IX. **Discussion and Possible Action Regarding Modifying Nicolet’s Current Credit Scale to the Standard Carnegie Unit Scale**

Guidance Coordinator Nader Raad discussed a proposal to change Nicolet’s current system of awarding 10 credits for full year classes, 5 for semester classes and 2.5 for quarter classes. The standard Carnegie unit scale awards 1 credit for a full year course, .5 for a semester class and .25 for quarter classes. Mr. Raad explained that most schools use Carnegie Units. It will be a reasonably easy change to make with the new Skyward System being instituted at Nicolet. The new system will be included in the registration manual and parents will be notified of the changes through as many avenues as possible, such as email and Parent Newsletter.

Motion by Mrs. Franklin, seconded by Mrs. Peltz to modify Nicolet’s current credit scale to the standard Carnegie Unit scale beginning with the 2010-2011 school year.

X. **Discussion and Possible Action Regarding the Field Trip Policy**

Mr. Reiels reviewed the proposed changes to the field trip policy which was included in the Curriculum Committee packet. The changes primarily pertain to overnight and out-of-state trips. The committee and the school board previously discussed accessing driving records for the van drivers. Mr. Reiels reported that according to Kelly Dejonge, police liaison officer, Nicolet does not have access to driving records. Dr. Monroe spoke with Riteway Bus Company regarding the access of driving records. Riteway also has a program where they would train and certify all Nicolet van drivers. Riteway will submit a proposal for this service.
The committee made another revision to the policy stating that all overnight field trips will be brought to the School Board for approval on a case by case basis. The administration will notify the board of day field trips involving out of state travel.

Motion by Mrs. Franklin, seconded by Mrs. Peltz to approve the proposed Field Trip Policy, with modification. Motion passed 2-0.

There was discussion as to why Nicolet athletic teams use vans rather than a bus. It was felt that it is safer for students to be in a bus rather than the coaches driving vans. This discussion involved freshmen, JV and varsity teams going together in a bus to the various team competitions. Dr. Monroe will discuss this with Mr. Krychowiak.

XI. Discussion of Endorsing the Interagency Agreement Between Nicolet and the Glendale Police Department
Dr. Monroe discussed the interagency agreement that will allow Nicolet High School to protect the confidentiality of pupil records while providing for the lawful disclosure of pupil records and information to the extent permitted by law, to serve the interests of pupils and all other concerned parties. A copy of the agreement was included in the Curriculum Committee packet. Attorney Gary Ruesch has reviewed the Agreement. Information should be shared only if it is pertinent. This item will be placed on the School Board Agenda as an Action item.

X. Public Comment
None

XI. Committee Comments
Mrs. Peltz requested that Nicolet’s tracking system be looked at when working with Understanding by Design and Differentiation.

XII. Upcoming meeting date
The January Curriculum Committee meeting is scheduled for Wednesday, January 13, 2010 at 4:00 pm in F124.

XIII. Adjournment
Motion by Mrs. Franklin, seconded by Mrs. Peltz to adjourn the meeting. Motion passed 2-0.

Mrs. Peltz adjourned the December 9, 2009 Curriculum Committee meeting at 6:41 pm.

Respectfully submitted,

Ferne Hecker
Recording Secretary