



January 13, 2018

UPDATED & CORRECTED Meeting Minutes

WELCOME & MINUTES

Introductions were made by all. Then, Nicolet PTSO Co-President, Traci Schwartz, called the meeting to order at 6:00pm. The November, 2017 minutes were reviewed. Janice Pfaffle, PTSO Vice President, motioned to approve the minutes. Jackie Winter, PTSO Cocoa & Cram Co-Chair, seconded the motion. The November, 2017 minutes were approved.

ATTENDANCE

Kris Barger, David Coyle, Marylin Franklin, Kathy Krug, Gina Lima, Anne O'Donoghue, Janice Pfaffl, Traci Schwartz, Sharon Shapiro, Brenda Stelzer, Jill Tobin, and Jackie Winter

OFFICER REPORTS

Treasurer Report: Brenda Stelzer

- Brenda passed out the treasurer report.
- In November, we received a Grad Gram check from the Nicolet PAC for \$114. It was outstanding from last year.
- In December, a deposit was made for \$540 from the CityTins fundraiser. We will profit about \$440 from it. Thank you to all who purchased CityTins. Thank you to Brenda for working so hard on this new endeavor. It was a great success.
- Janice inquired as to where the California Pizza Kitchen check was from the CPK Fundraiser. She will look into it. We will be receiving a check for \$146.29 for this fundraiser. Thank again to all that dined out for the PTSO at CPK in November!
- The PTSO has about \$1,300 to spend on a gift for the school. The group asked the Associate Principle, Mr. Coyle, for the school's wish list. He spoke about the upcoming redesign of the Commons Area and that contributing to is a possibility. Mr. Coyle mentioned that the outside courtyard area is really used and appreciated by the students and the teachers now since the PTSO donated the picnic tables. He suggested adding to it to accommodate more students/staff. Discussion took place of more picnic tables, park benches, Baggo games (outdoor bean bag toss), and/or sun sails to create a shade area. The PTSO loved the idea of the sun sails to provide shade. So, Mr. Coyle will speak with Brian Reiels, the Director of Facilities Services, about getting the estimated costs of the sun sails and posts/ hooks, and the timing needed to have the sun sails ordered and put up by springtime. It was suggested that perhaps someone knows somebody in the business and could help with a donation or cost discount once we know the estimated cost and what kind of company sells them. We are hoping that Mr. Reiels will be able to provide that to Mr. Coyle so he can pass that along to us. Traci Schwartz motioned to approve \$1,000 to \$1,500 for this project noting that if the sun sails are less expensive, we will add benches, picnic tables, and Baggo type games to the area within that amount of money. Jill Tobin seconded the motion. The motion was approved.

Co-President Report: Kris Barger & Traci Schwartz

- Kris reported that the PTSO Gmail account has been a big success.

Vice President Report: Janice Pfaffl

- Janice ran the staff appreciation drawing. The staff winners, Raul Hernandez and Stephanie Deering, received either a \$10 Kopps or \$10 Brueggers gift card. Mr. Coyle will give the winners their gift cards at school tomorrow. Thank you!
- Janice mentioned that she is there to support the program chairs when they need help. Please send her feedback after the program, such as the upcoming Cocoa & Cram, with anything that we need to update the binder with. That way the next year's chair can have the current information.

NICOLET REPRESENTATIVE REPORTS



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Staff/Teacher Liaison: None

- The PTSO will ask Mr. Coyle (he had to step away from the meeting to handle a situation in the school) about getting a teacher liaison for the rest of this year and all the following years. It was always very helpful to have a teacher's perspective and input at our PTSO meetings and that is missing without one.

Student Council: Ms. Ehrke & Ms. Deering

- There was no student council staff/student representative present at the meeting and no report was sent. There was discussion about the possible winter dance. Mr. Coyle mentioned that he was told that there is a winter dance being planned by student council. A casual dance is scheduled for Friday, February 2 right after a basketball game. We talked about PTSO parents not chaperoning the dance as the kids do not like it. So, we suggested funding teacher chaperones. We would be willing to give \$250 to cover five chaperones at \$50 each. If the Student Council would rather have us provide this funding for snacks, gift card prizes, the DJ, or whatever they need, they should let us know. However, I was notified that they do not need anything from PTSO.

Guidance Report: Mr. McKenna emailed the following report

- The Counseling Department has been a bee hive of activity over the past couple of weeks as the first semester is coming to a close. We have been working with students to pull through the final parts of their classes and make any adjustments that they need to make on their second semester schedule. Many of the colleges released their admission decisions so we have been meeting with students to game plan for future college decisions. We are also excited to have MATC here for on-site admissions on Friday to help students fill out applications and enroll in the Promise program.

Foundation: Sharon Shapiro & Traci Schwartz

- This year's Foundation fundraising event, *Knight on the Town*, will take place on Saturday night, April 21, 2018 at the Four Points Sheraton in Brown Deer. The theme is Art as we will be raising money to enrich the art department. The art students are working with the art teachers to create the table center pieces. Keep your eyes open for more details in the coming weeks. All are invited to attend! As a reminder, while the PTSO fund raises for student programming, the Foundation raises funds to enhance academics. The PTSO and the Foundation support each other.
- Also, as a reminder, another way to support the Foundation is to buy a 2017-2018 Nicolet Knight's Numbers Student Directory. They are available in the high school office for only \$5.

Administration/School Board Report: Associate Principal, Mr. David Coyle

- Mr. Coyle had to step out of our meeting and tend to an issue at the school. He sent the following report after our meeting which I've included in the bullet points below.
- Jen Bault had a successful and educational trip to Antarctica. Her trip was an amazing experience and it helped her grow as a teacher.
- Nicolet Social Studies teacher Sue Bolly has earned the distinction as a Global Classroom Teacher Fellow through the Department of State's Bureau of Education and Cultural Affairs. She will be travelling to Senegal in April for 2 weeks for field experience.
- Director of Technology John Reiels, APs David Coyle and Josh Zimmers have been invited to iCon, an international technology conference. They will present how Nicolet has used technology (specifically the new attendance system) to help change culture. They will be presenting to K-12 administrators, Skyward executives and software experts from around the world at this interactive event that provides attendees with access to the latest information about the leading K-12 software in the industry.



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- A group of teachers and administrators have been attending a series of workshops on *character education*. The team will make recommendations about how to use the program or if it has a place at Nicolet.
- Nick Holmes, Max Selbach, Sean Shtivelberg have been nominated as JS WIAA Athlete of the year.
- The Nicolet Hall of Fame induction is Friday January 26 5:00 PM.
- The Digital Broadcast and Video Production class has launched Knight Vision. Check it out here: <https://www.youtube.com/channel/UCEEqKPSHlSWn-W8sHnUwBLA?>
- Sara Fleming has been selected for the US Senate Youth Program. This is the second consecutive year a Nicolet student has been selected for this prestigious program.
- Winter Spirit Week will take place from 1/29-2/2. There will be a casual student dance following the Boys Basketball game on 2/2/18 from 9:00pm-11:00pm.

PTSO CHAIR REPORTS

- **Cocoa & Cram** – ***Bridey Richards & Jackie Winter, Co-Chairs***. The upcoming final exam study session is all set for Saturday, January 13th from 10am-12pm. All students are invited to attend this event. Besides providing parent volunteers and treat donations, teachers/staff and administrators will volunteer their time to help the students prepare for finals. Jackie and Bridey set up a Sign-Up Genius: <http://www.signupgenius.com/go/5080a49afae29aa8-cocoa1> and volunteers/donors have signed up for everything but Costco/Sam's Club gift cards which would cover the bagels. So, they will order them from Costco, use our C&C program funding for that, and cut them into fourths so there will hopefully be enough for all. Anne suggested that we all know that the Krause family owns National Bakery and are very generous. Their oldest is in sixth grade but she thinks they would be willing to donate for any of our needs. We should consider this for Senior Breakfast. We are concerned with the small list of teacher/staff volunteers for this event. We discussed how to entice the teachers/staff to volunteer their time. Ultimately, we decided to write personal thank yous on our PTSO stationary to each of the staff/teacher volunteers along with a treat of some kind would be sufficient. It was suggested that we could actually each take one, write it, and complete that during the following meeting. Thank you to all the donors, volunteers, Nicolet staff volunteers, and our co-chairs, Bridey & Jackie, for making this a successful event. **Bridget Kilberg will Chair the Cookies & Cram at the end of second semester.**
- **Merit Awards** – ***Jill Tobin & Nancy McLaughlin, Co-Chairs***. The PTSO recognizes positive citizenship within the Nicolet community. Students complete an application packet throughout the school year. They are available in the high school office, guidance counselor office, at advisory, and online. Medals and Plaques are given out at the award ceremony at the end of the year. Four-year recipients are indicated in the commencement booklet at graduation. The Merit Award Packets are printed and available in the high school office or online at the PTSO webpage <http://www.nicolet.us/families/ptso.cfm> or you can download the packet here: <http://www.nicolet.us/students/merit.pdf>. Next year, we will allow students to volunteer at the Nicolet feeder/partner schools to earn merit award hours. It was suggested that we notify all the feeder/partner schools are made aware of this. That way, they could send us volunteer opportunities and we could pass that along to the students. Anne O'Donoghue offered to help Jill this year so that she can Co-Chair the Merit Awards with Jill next year as Nancy's youngest is graduating. Thank you to Jill, Nancy, and Anne!
- **Teacher Appreciation** – ***CO-CHAIRS NEEDED***. The PTSO provides a huge dessert buffet for the teachers during Teacher Appreciation Week in May. We need a chairperson(s) for this event. Last year, Principal Greg Kabara recommended that we connect with Amy Lee in the High School Office as there is a student intern who could help with this event. *We are looking for PTSO volunteers to organize and implement this Teacher Appreciation event. If interested, please email one of the co-presidents and let her know that you are willing to help! Send emails to Kris Barger at bargerhome@gmail.com or Traci Schwartz at tracimia@sbcglobal.net.*



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- **Spirit Award** –*Marilyn Franklin, Chair.* The Nicolet Staff nominates students that show positive spirit. We have given out 1 -5 awards every year. The spirit award winners get their name up in the Commons. Marilyn is looking for one person to help her with this short easy task. *If interested in helping, please email one of the co-presidents and let her know that you are willing to help! Send emails to Kris Barger at bargerhome@gmail.com or Traci Schwartz at tracimia@sbcglobal.net.*
- **Senior Breakfast** – *Julie Karnes & Jill Tobin, Co-Chairs.* This celebratory catered breakfast is a great send off for Nicolet’s Senior Class at the end of the year. *If interested in helping, please email one of the co-chairs and let them know that you are willing to help! Send emails to Julie Karnes at JKarnes@wi.rr.com or Jill Tobin at joztobin@gmail.com .*
- **Grad Grams** –*Nina Capati, Chair.* Congratulatory messages are purchased and sent by anyone to a graduating senior and/or retiring staff member. These messages are bound together into a keepsake memory booklet given out at graduation rehearsal. We need help assembling the Grad Gram booklets. Keep your eyes open in the near future for the opportunity to purchase Grad Grams soon! *If interested in helping, please email one of the Nina Capati and let her know you’d like to help at nvcapati@hotmail.com.*

OTHER BUSINESS

- **The next meeting is set for Thursday, February 15, 2018** at 6:00pm in the Nicolet cafeteria, room B113. Please mark your calendar, attend the 2017-2018 meetings, continue to be involved and informed. The meetings are scheduled Thursday evenings at 6:00pm on February 15, March 15, April 19. The May 17 meeting will be at 4:00pm following the Merit Award Ceremony.
- The Nicolet PTSO benefits the parents, teachers, and students by raising funds via PTSO membership dues (still only \$15), Grad Gram sales, and other fundraisers. The PTSO sponsors events including Homecoming Activities, Student Dances, Cocoa/Cookies & Cram Study Sessions, Merit Awards, Spirit Award, Teacher Appreciation, School Gifts, Senior Breakfast, and more. **Please pay your dues, join us at meetings, and volunteer.** We need you! http://www.nicolet.us/cms_files/resources/ptso_membership_form.pdf
- Visit the PTSO webpage: <http://www.nicolet.us/families/ptso.cfm>
- Visit the PTSO Facebook page and “like” it: <https://www.facebook.com/NicoletPTSO/>

The meeting was adjourned at 7:21pm.

Respectfully submitted by
Sharon Shapiro, Nicolet PTSO Secretary