



Nicolet Performing Arts Committee

PAC Meeting Notes

December 10, 2019

Attendees: Sue Richards, Loretta Mlekoday, Deb Stevens, Angela Pierro, Colleen Schultz, Karen Krueger, Marylyn Scheuer, Ellen Zaitchyk

1. Finance Update

- Budget and recent expenses were reviewed. End of year projected balance is about \$14,200, an increase of \$1,725 over the beginning of the year.
- Unpaid bills from program ads were reviewed:
 - **Ellen** will follow up with Lakeshore Family Dentistry
 - **Marylyn** will follow up with Just Drive and Town & Country Building Inspection.

2. Music and Theater Liaison Updates

- The committee voted to provide funding of \$1,200 for the tour of LA on the Anaheim orchestra and choir trip. Mr. Hoffman has submitted the grant request.
- A team was formed to follow up on inserts and programs. **Angela Pierro, Ellen Zaitchyk** and **Loretta Mlekoday** will work on this. **Angela** will coordinate getting the team together.
- Ticket sales process
 - No update on ticket sales process for students.
 - Requested that **Mr. Dorgan** mention purchasing tickets online in the weekly family email as the shows approach.
- Mass band event went well, in the future could use additional parents to help keep order due to the large number of middle school students. **Loretta** will update or create standard work.
- Winter concert concessions went well, Deb obtained cash box from school. Deb will update the standard work

3. Other discussion items

- The PAC needs a secretary and to determine a succession plan for graphic design. **Loretta** will send a notice through Mailchimp.

Next meeting: Tuesday, January 14th, 7:00 p.m., Room B113