



Nicolet Performing Arts Committee

PAC Meeting Notes

February 11, 2020

Attendees: Loretta Mlekoday, Karen Krueger, Rick Krueger, Angela Pierro, Deb Stevens, Sue Richards, Kimberly Voigt, Ellen Zaitchyk

1. Finance Update

- Budget and recent expenses were reviewed. End of year projected balance is about \$15,300, an increase of \$2,800 over the beginning of the year.
- Unpaid bills from program ads were reviewed. Lakeshore Family Dentistry, Just Drive and Town & Country Building Inspection remain unpaid. **Sue** will send invoices to these businesses.

2. Music and Theater

- Insert and program team has not met yet. **Angela** will schedule a meeting.
- Ticket sales updates
 - Student sales process is still under discussion. **Karen/Rick** will meet with Laura Anderle. They recommend issuing electronic tickets to students during lunch sales.
 - Sales to the general public have started
- Needs for upcoming events
 - The PAC will provide meals for cast and crew (approximately 60 people) on Sunday tech rehearsals 2/16 and 2/23. Signup Genius has been sent out.
 - Five parent volunteers will be needed at each show - 3 to sell tickets, 1 to help direct the crowd before the show, and 1 for concessions. A Signup Genius will go out shortly.
 - The program insert needs to be at the printer no later than 2/24. **Angela** is targeting 2/19 or 2/20.

3. Other items

- Graphic design succession and secretary are both still open. **Angela** will include an 'ad' looking for these roles in the program insert for the musical. **Loretta** will send a broad email message.

- Kenn Miller chair preparation - the PAC is starting to think about fundraising for the Kenn Miller chair in the 2021-2022 school year. **Loretta** will reach out to the arts teachers to determine if they have any thoughts about an artist yet.
- Middle school outreach - we discussed middle school outreach to get information to the parents of incoming freshmen. We would like an opportunity to say a few words about the PAC at a spring event at each school, and collect names and emails. We would also like to put an 'ad' for the PAC on their program if possible. **Kimberly** is contacting Maple Dale, **Deb** is contacting Glen Hills and **Loretta** is contacting Bayside.

Next Meeting: Tuesday, March 10th