



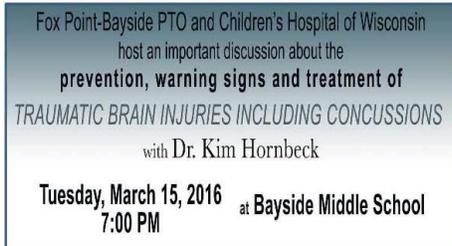
February 16, 2016 Meeting Minutes

Attendance: Minda Byrne, Nina Capati, Marylin Franklin, Libby Gutterman, Greg Kabara, Dr. Kobylski, Piper Melkonian, Maureen Newborn, Janice Pfaffl, Sharon Shapiro, Brenda Stelzer, and Sarah Vegas

The Nicolet PTSO President, Piper Melkonian, called the meeting to order at 6:04pm. The January, 2016 minutes were reviewed. Principal Greg Kabara motioned to approve the minutes. Brenda Stelzer seconded the motion. The minutes were approved.

President's Report: *Piper Melkonian*

- Piper shared that there will be a Traumatic Brain Injury Clinic on March 15 at 7:00pm at Bayside Middle School. <http://www.foxbay.k12.wi.us/PTO/Concussion%20Flier.pdf>



Treasurer's Report: *Brenda Stelzer*

- Brenda Stelzer passed out the January 2016 Treasurer's Report, the Year-To-Date Activity Report, and the Concessions Report. She mentioned that we are about to come up on all of our spending including the National Business Honor Society, Prom, Senior Breakfast, and Teacher Appreciation, and Cookies & Cram.
- We have a current Account Balance of \$17,977.19. We have a projected profit of about \$5,600 from the concession stand which we will share with the Booster club.
- There was discussion of doing something with the projected \$2,800+ profit from the concession stand for all the kids at Nicolet. Possible ideas included a new upgrade to the fitness area, an art purchase, an auditorium renovation (F128, the old lecture hall), and new hallway TV trons. However, that seemed too operational for what we wanted. We may choose to do something for all the students during lunch, like provide treats. Please consider coming up with ideas to propose at our next meeting.
- Discussion about the *Nicolet Knight window decal clings* took place. Sharon Shapiro shared that there is a problem as PTSO sells the clings for \$5 to raise money for PTSO. Sharon mentioned that she noticed posters at the school store windows, Nicolet Rec office windows, and other places promoting *free Nicolet Knight window decal clings* sponsored by a family. The problem is that we are competing within our own community unnecessarily. It would be great to have some sort of hub where all the parent organizations, school teams, and departments, could all use as a resource to check as to what is being promoted or sold. We are not asking for every club to not sell their own logo'ed gear but rather to have a common check place for all to be in communication with so that we are not doing the same thing! Administration is going to set up a meeting to create a Google doc for everyone to have access to and check. That way there will not be miscommunication again.

Student Council: *Ellen Liang, Jun17r President*

- Ellen Liang was not able to make the meeting. However, she sent an update. Sharon shared the update below...
- Ellen's Report: I'm extremely sorry for not coming to the PTSO meetings. I was not informed on when they were being held. Student council has a lot of updates on our prom planning! We have decided on the theme being masquerade, so we will encourage students to bring a mask, but we will also have some available on



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the table as decoration that can be taken if anyone needs one. We are mainly looking to follow a color scheme of black and white with accents of maroon, but we might switch to gold because the venue has gold detailing on the walls and ceiling. Hopefully we will get a good price on flowers as we have the contact information for floral shop of grandma of one of Nicolet's students, so we can have roses as part of the centerpiece on the tables. There will be a DJ, gambling/casino games, and we are planning to have a photo booth if we can fit that in our budget. For food, we were originally going to have Buca's cater, but they later decided that they would be unable to, so I have been talking to Mr. Welna about using Saz's catering, and we are waiting for them to send over menus and contracts. We are also currently in the process of deciding on a prom ticket design, and then we will work on getting a group of students to make a poster to advertise for prom that will probably be hung up sometime in the beginning of March. We plan to start selling tickets March 7, so that way we can sell tickets for two weeks before spring break.

- It is in our budget to give the Student Council Prom \$1,000. Sharon will notify Ellen Liang that they will receive the \$1,000 from us for the Prom photo booth.
- Greg Kabara shared that Joe Welna, Student Council Advisor, is choosing to step down. There will be a new advisor to transition in for next year. Some possible advisors may be Kasey Erkey and Stephanie Deering while Al Bell is a resource. The PTSO would like to thank Joe Welna for all his past services. Piper made a motion to purchase a \$50 gift card and a boutonniere for him at Prom. Brenda Stelzer seconded the motion and it was approved. Greg Kabara will present Joe Welna with these at Prom from the PTSO for us. It was suggested that Janice would pick up the Eherwon gift card and someone would order the boutonniere for Greg Kabara to pick up.

Guidance Department Report: Maureen Newborn

- Maureen Newborn reported that Jr. Knights Day, an introduction for the 8th grade students from the partner schools, was successful and went smoothly.
- The scheduling of all students is done for 8th and 9th graders. Tomorrow morning the 10th graders will complete that. Parents can view it all on Skyward.
- The guidance counselors are emailing parents about sophomore parent meetings.
- Ms. Newborn, Nicolet High School Social Worker, explained about her new project called *Care Closet* at Nicolet. Her vision is to have NEW toiletries, towels, alarm clocks, school supplies, and clothes made available and easily accessible without it being embarrassing to the students at Nicolet who need them. All donations of NEW bottles of shampoo, conditioner, soap, deodorant, toothpaste, towels, clothing, alarm clocks, school supplies, etc. are welcome! Clothes that are extremely gently used, that look new, are needed. Please consider donating to this great cause. Please drop off donations to Tammie Howard, administrative assistant, in the student services department at Nicolet. If you have any questions, please connect with the Nicolet Social Worker, Ms. Newborn at (414) 351-8251, maureen.newborn@nicolet.us or Tammie Howard at 414.351.7550, Tammie.Howard@nicolet.us. Piper Melkonian made a motion to donate \$500 of PTSO funds to start the Care Closet off. Janice Pfaffl seconded it. It was approved.

Teacher Liaison: Ms. Minda Byrne

- Ms. Byrne shared that there are a lot of great things going on at Nicolet with the students and staff.
- The Student Smash was a talent show/arts showcase and was a great success.
- The entire sophomore class went on a field trip to see the play *Of Mice and Men*.
- The Nicolet School Pep Assembly was amazing. There were buzz cuts again for Cancer.
- Nicolet Mock Trial Team Takes 2nd in Regional Competition.
- We have National Merit Finalists here at Nicolet.



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- The FEAR robotics group is doing well.
- The yearbook cycle is nearing the end. Senior baby pictures and pictures of seniors and their friends are coming in. The video yearbook is in the works.

School Board: Principal Greg Kabara

- Libby Gutterman said there will be no official school board report. The Athletic Feasibility Report will be posted soon.

Foundation: Sharon Shapiro/Marilyn Franklin

- The Foundation gave a grant to the Nicolet Art students to help fund the Gallery Night that is in April in the Third Ward.
- The Foundation is finalizing plans for the annual fundraiser, The Knight on the Town, which will take place in October of 2016.
- Some Mini Grants for teachers have been awarded and implemented.

Administration Report: Principal Greg Kabara

- Sports are going well setting records, some going to regionals and state including basketball, swimming, gymnastics, wrestling, etc. Paul Hepp is retiring as coach of basketball. There will be a white out at the game. He has had more wins than any North Shore coach.
- Registration for students is happening. Parents and students are encouraged to use the College and Career Readiness Guide which is on the Nicolet website:
http://www.nicolet.us/students/college_and_career_readiness_guide.cfm.
- The new Musical, Legally Blonde, is in rehearsal. Performances are scheduled for only one weekend this year, April 14th - April 17th.
- Staff are working on tardies and absences via the Positive Behavior Intervention & Support reports. They started Tardy Wars, sent out post cards, and are working on helping the kids that need to feel a sense of belonging. The PTSO is considering a PTSO/PBIS event.
- Thank you to Dr. Robert Kobylski, Nicolet High School Superintendent, who came to the PTSO meeting to inform us of the upcoming referendum. He explained that we have had 60 years of success here at Nicolet with high expectations from our community along with a very supportive community. In 2010, the referendum passed but the funding expires on June 30. We need to pass another referendum so the district has funding to allow the same opportunities to continue here at Nicolet. The referendum vote is in seven weeks on April 5th. Nicolet is asking to finance operations only and the tax impact is about \$7 per \$100,000 of a home's value each year for the next six years. Home value is tied directly to the success of the school district. HOW CAN THE PTSO HELP? We need to get the word out to the community. We can host "neighborhood coffees" where Dr. Kobylski will come, inform, and answer questions. Visit the website <http://www.nicolet.us/district/referendum.cfm> to get informed. Read the Referendum Fact Sheet http://www.nicolet.us/cms_files/resources/referendum_fact_sheet.pdf. You can get fact sheets from the Nicolet office and pass them out. There will be informational sessions held at Nicolet regarding the referendum on Wednesday, March 16th (6:30pm-8:00pm) Saturday, March 19th (9:00am-10:30am). Get the word out. Be informed and vote.

Chair Reports: Janice Pfaffl

- **Homecoming – Jill Tobin, Chair.** Nothing to report.



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- **Concessions – Piper Melkonian and Janice Pfaffl, Co-Chairs.** Concessions are still going well with lots of parents and kids volunteering. Volunteering for concessions has been a source for the kids that struggle socially to find a place. It was suggested that posters could be made for this and Merit Award hours could be earned for creating the posters for volunteering. Please sign up online via *volunteerspot.com* or by clicking on: <http://www.volunteerspot.com/login/entry/826816640088>
- **Merit Awards – Jill Tobin and Nancy McLaughlin, Co-Chairs.** Merit Award packets are being promoted around Nicolet. Completed packets are due March 18th and must be turned in to the high school office by 3:00pm. There will be no extensions. Merit Awards will be promoted via school announcements and maybe a poster competition. They will ask the guidance counselors for a list of kids that may want to get merit hours to do the posters. Jill and Nancy will get the completed Merit Award applications to Greg Kabara by April 5th. As a reminder, the Merit Award Ceremony will take place on May 19th right after school. Coaches will be encouraged to allow kids to come. Fourth year award plaques will be given out first, then third year medals, second year medals next, and finally, the first year medals. That way all the freshman, sophomores, and juniors can see what they can strive to achieve. Also, the athletes usually don't want to miss practice. So, beside the coaches allowing them to attend, it will be for a shortened period of time. Unfortunately, the Merit Award Ceremony does conflict with the AP Chemistry make up test. Of course, nothing is without conflict. Our apologies to those who won't be able to be there. The Merit Award Packets are available to all students in the high school office or online at the PTSO webpage: <http://www.nicolet.us/students/merit.pdf>.
- **Cookies & Cram – Nancy McLaughlin, Chair.** No update now.
- **Teacher Appreciation – Cathy Sanders and Susan Schroeder, Co-Chairs.** Piper had a member pick out of the bowl for the PTSO Staff drawing. Two staff names were randomly pulled out of the jar as winners of \$10 gift cards. The winners were: Kristin Susedik, special education teacher, and Kenia Servin Argueta, cafeteria worker. However, Kenia no longer works here at Nicolet. Paul Hepp, teacher/coach is the new winner. Congratulations! We do this at every PTSO meeting as one of the many ways we support and thank our wonderful Nicolet teachers/staff. Thank you also to Greg Kabara who will deliver the gift cards to the winners. Some generous parents donated gift cards to support this. **Anyone can support the Nicolet teachers/staff by purchasing Starbucks, Jimmy John's, Barnes & Noble, etc. gift cards or by making a monetary donation to the PTSO. Drop off or mail the monetary/gift card donations in a sealed envelope marked "PTSO Staff Drawing" to the Nicolet High School Office at 6701 N. Jean Nicolet Road, Glendale, WI 53217. If you have any questions, please contact Piper Melkonian via email at pmelkonian@mac.com**
- **Prom Activities – VOLUNTEER CHAIR NEEDED.**
- **Spirit Award – Piper Melkonian and Marilyn Franklin, Co-Chairs.** No update now.
- **Sen16r Breakfast – Lorie Wertheimer and Jen Friedman, Co-Chairs.** Lorie and Jen were unable to make this meeting. However, they sent a report. They had a meeting with Vicky in the Nicolet food service this week. She is working on a menu for them and checking on a few things that will help be a little bit more environmentally conscious. The biggest issue they ran into is that school is in session since we have moved graduation and therefore there is a question about lunch for the remainder of the school. We have set up a meeting with principal Kabara next Thursday to discuss how this is going to work for all parties. We are also working on an alternative giveaway to the coffee mug. The PTSO would like to encourage Jen and Lorie to think outside the box and research caterers that are not only from our school. It may be less expensive.
- **Grad Grams – Robin Arenzon and Kathy Eurich, Co-Chairs.** No update now.

Other Business:



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- **Facebook Page:** Please “Like” the PTSO Facebook page: <https://www.facebook.com/NicoletPTSO>.
- **Nicolet Knight Window Decal Clings:** Please purchase your window decal cling for only \$5 and support your PTSO. Share the Nicolet pride by placing a window decal cling on the inside or outside of your car window or storefront! They are available in the office or online via our webpage: <http://www.nicolet.us/families/ptso.cfm>.
- **PTSO Membership Dues:** Please be reminded, the Nicolet PTSO benefits the parents, teachers, and students of Nicolet through raising funds via dues (still only \$15), Grad Gram sales in the spring, the Nicolet Knight window decal cling sales (only \$5), and now concessions. The PTSO sponsors events including Student Dances, Cocoa and Cram Study Sessions, Merit Awards, Spirit Award, Teacher Appreciation, School Gifts, Senior Breakfast, and more. Please pay your dues, come to meetings, and volunteer. Nicolet needs you! http://www.nicolet.us/cms_files/resources/ptso_membership_form.pdf
- **Next Meeting:** Please mark your calendars and plan on attending our next PTSO meeting on Thursday, March 17, 2016 at 6:00pm in the Nicolet cafeteria, room B113. All are welcome!

The meeting was adjourned at 7:32pm.

Respectfully submitted by Sharon Shapiro
Nicolet PTSO Secretary