

NICOLET HIGH SCHOOL CLASS OF 2017

*Graduation
Handbook*

**SUNDAY, JUNE 4, 2017
11:00 A.M. - Milwaukee Theatre
500 West Kilbourn Avenue**

Dear Parents of Seniors:

The commencement ceremony for the Class of 2017 is scheduled for 11:00 a.m. on Sunday, June 4, 2017, at the Milwaukee Theatre.

It is the wish of the School Board, parents, staff and students of Nicolet High School that the commencement exercise be one of dignity and decorum, reflecting the hard work and effort put forth by the graduates during the past four years. For this reason, certain procedures will be followed to ensure a positive and respectful atmosphere during the commencement:

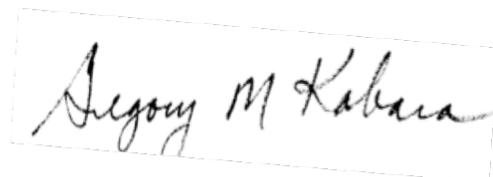
1. Graduates should report to Kilbourn Hall in the Milwaukee Theatre, on Sunday, June 4th, no later than 10:30 a.m. Graduates arriving late will forfeit the opportunity to sit with their class. It is inappropriate to have late arriving spectators and/or graduates disrupt the graduation ceremony.
2. Parents should remain in the areas designated for spectators.
3. Spectators arriving after 11:00 a.m. will be seated in the upper balcony.
4. Students will refrain from any activities that interfere with or detract from the ceremony.
5. Bringing young children to the commencement is not recommended. If you need to do so, please sit in the upper balcony as to not disturb the ceremony.
6. All cellular phones and pagers or other electronic devices should be turned off during the commencement ceremony.
7. Parents and spectators should not come onto the main floor graduation section until all graduates have left the area.

We look forward to providing our students and their families with a dignified graduation. Please help us create that atmosphere.

Sincerely,



Dr. Robert Kobylski, Superintendent



Greg Kabara, Principal

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CLASS OF 2017 CALENDAR OF EVENTS

Wed, March 1	Cap/Gown Distribution during lunch hours – For Payment Cash or Money Order ONLY
Mon, March 6	Sign Graduation Participation/NonParticipation during Advisory Period
Fri, March 24	Deadline for Graduation Speaker Application – High School Office
Thurs, April 20	Orchestra awards given during concert - Auditorium - 7:00 p.m.
Sat, April 22	Prom – Intercontinental Hotel - 7:00 p.m.-11:00 p.m.
Mon-Fri, May 1-12	AP Testing
Fri-Sat, May 12-13	Relay for Life - 6:00 p.m. Friday through 10:00 a.m. Sat - Nicolet Football Field
Thurs, May 18	Merit Awards - Cafeteria - 2:40 p.m. Band awards given during concert - Auditorium - 7:00 p.m.
Fri, May 19	Seniors will be notified if they need to complete a final exam
Tues, May 23	Choir awards given during concert - Auditorium - 7:00 p.m.
Wed, May 24	Deadline for sending award/scholarship information to Ferne Hecker for inclusion in the Commencement Program - (ferne.hecker@nicolet.us) MultiEthnic Parent Association Senior Recognition - 6:30 p.m. - Library
Wed, May 31	Senior Awards & Senior Athletic Awards - Auditorium - 6:00 p.m.
Tues/Wed/Thurs	May 30, 31, June 1 SENIOR SEMESTER EXAMS
Thurs, June 1	Senior Service Day
Thurs, June 1	Theatre Induction and Banquet - 7:00 p.m. – Community Room
Fri, June 2	Senior Yearbook Distribution - Cafeteria - 9:30 a.m. Senior Breakfast - 10:00 a.m. MANDATORY Graduation Rehearsal - Gym 2 - immediately following Senior Breakfast. Graduation tickets will be given out at rehearsal
Sun, June 4	Graduation - 11:00 a.m. - Milwaukee Theatre

GRADUATION SPEAKER SELECTION

Students interested in becoming the graduation speaker should go to:
http://www.nicolet.us/students/graduation_information.cfm for further information. Deadline for the application is March 24, 2017.

WHO MAY PARTICIPATE in the GRADUATION CEREMONY

Members of the Class of 2017 must sign a Participation/ Nonparticipation form in order to be placed on the graduation seating chart. Forms are to be signed during Advisory on Monday, March 6th.

Graduates will be required to return all books and pay outstanding fees and/or fines by 3:00 p.m. on Friday, May 26th.

If books are not returned and fines and fees not paid by May 26th, the student will not be allowed to participate in the commencement ceremony. They may pick up their diploma in the Nicolet High School Office after their Nicolet obligations have been met.

Contact Daisy Schwartz (414-351-8290) or Amy Lee (414-351-7522), in the High School Office (C101) if you have any questions regarding financial obligations.



CAP AND GOWN

It is required that the cap and gown be pre-ordered. Orders have already been taken and will be delivered by Jostens on Wednesday, March 1st. If the cap and gown was not pre-ordered, please go to Jostens.com, type in the school name and location, and then choose the Cap & Gown tab. The cost of the cap, gown and tassel is \$45.00 plus postage and handling. Jostens will also leave a few extra cap and gown sets, for purchase, in the District Office, Room C-103. ONLY cash or Money Order will be accepted for payment in the office.

A gown worn by a sibling or relative may be used if they participated in a Nicolet graduation. A cap and tassel may be purchased separately from Jostens or in the Nicolet District Office.



TICKETS

Tickets for the graduation ceremony at Milwaukee Theatre will be limited. Everyone entering the auditorium, except for the graduate, will need to have a ticket. Each graduate will receive 10 tickets at the mandatory rehearsal on Friday, June 2nd. If more than 10 tickets are needed, graduates should make arrangements with fellow graduates who will not use all of their tickets. If graduates do not need all of their tickets, they may distribute them to those who need extras or return them to the District Office. Lost tickets will not be replaced.

Seating is on a first come, first served basis with a limited seating area for wheelchairs; only one family member may sit with the individual in the wheelchair. This will be strictly enforced by Milwaukee Theatre ushers.

REHEARSAL

Mandatory graduation rehearsal will be held on Friday, June 2nd, in gym 2, immediately following the Senior Breakfast. Graduates should not plan doctor appointments, college visits, or other activities from 11:00 a.m. to 2:00 p.m. on June 2nd. Students not attending the rehearsal, will not participate in the graduation ceremony. The only exceptions are Nicolet athletes participating in State Tournaments.



GRADUATION DAY

Doors to the Milwaukee Theatre will open at 10:00 a.m. Graduates should report to the Milwaukee Theatre no later than 10:30 a.m. on June 4th and proceed immediately to the staging area in Kilbourn Hall. Faculty members will be present to assist graduates in forming the processional lines. Graduates remain in line until the processional begins promptly at 11:00 a.m. Graduates not in place on time may miss the opportunity to march in and sit with their class.

Students should be appropriately dressed. Female graduates wear appropriate skirts or slacks and tops or dresses and dress shoes; male graduates should wear appropriate slacks, dress shirts, dress shoes and socks. **NOTE:** Students who are inappropriately attired will not be allowed to participate.

It is the student's responsibility to come to graduation with a clean and neatly pressed gown. Remove the gown from the bag and hang it up as soon as possible. The cap should be worn down on the forehead, not at the back of the head. The point should be between the eyebrows.

No adornments of any type should be added to the cap or gown, other than honor cords provided by National Honor Society, the Language Honor Societies, Business Honor Society and those students in the top 10% of the class. You will be asked to remove decorations from the top of your cap and your cap will be confiscated.

When graduates cross the stage, their names will be read alphabetically by guidance counselor at which time each graduate will receive a diploma cover. ***If*** all fines, fees and other obligations have been met, the graduate's diploma may be picked up in the Kilbourn Room immediately after the graduation recessional.

The graduation ceremony will last approximately 1 ½ hours.



PHOTOGRAPHER

A professional photographer from Network Photography will take a color photograph of each student receiving his/her diploma cover on stage. The photograph will be available approximately one week after graduation. You may view and purchase the photos online at: *networkphoto.net/store*

Nicolet photography teacher, Tom Medved, and photo students, will be taking candid photographs which will be available for viewing and purchase online at: *nicoletphoto.com*

It is suggested that parents take photographs before and/or after the ceremony. If taking photographs before the ceremony, please remember to allow enough time for graduates to be ready to line-up in their places by 10:30 a.m. Parents will not be allowed to take photos in the graduate seating area during the ceremony.

CLASS OF 2017 SCHOLARSHIP INFORMATION

Nicolet's Counseling Department's website has useful information on the financial aid process, links to free scholarship searches on the Internet and a list of scholarships that are available in the Counseling Office. Go to the Nicolet High School Website:

<http://www.nicolet.us>

[Click on Counseling/Student Services](#)

[Click on Scholarships](#)

[Click on Local Scholarships](#)

AWARDS/SCHOLARSHIPS NOTED in GRADUATION PROGRAM

If your son / daughter receives an out-of-school award / scholarship that you would like to have noted in the Graduation Program Book, contact Ferne Hecker at 414-351-7520 or email: ferne.hecker@nicolet.us. The **deadline** for submitting information is Wednesday, May 24th.

Nicolet PTSO Events for Seniors:

Parents: Your help is needed! We all know high school goes by fast. If this is your first or last graduate, please consider lending your time and talent, so we can continue these and other great events for our school community.

Senior Breakfast - Friday, June 2, 2017

All seniors are invited to enjoy this fun social event before graduation rehearsal including breakfast, door prizes, yearbook distribution, and a graduation gift. Please support this great tradition.

How can parents help?

- plan details such as food, prizes, and decorations
- decorate the night before
- donate door prizes such as gift cards, event tickets etc.

To volunteer, be part of the committee, donate or have questions, contact the Co-Chairs of this event: Robin Arenzon - rsarenzon@sbcglobal.net
Kathy Eurich – theeurichs@sbcglobal.net

Grad Grams

Grad Grams are a Nicolet tradition for all our graduates and retirees. This is a thoughtful way for friends, relatives, teachers, neighbors, etc. to express their personal congratulations. All greetings are assembled into individual booklets.

Parent volunteers are the key to the success of Grad Grams. Please support this fundraiser as the PTSO recognizes our graduates and retirees. Order forms will be available on the Nicolet website and in the High School Office.

To volunteer or have questions, contact the Co-Chairs of this event:
Kris Barger - bargerhome@gmail.com
Nina Capati - nvcapati@hotmail.com

Watch for details in the Weekly Updates and check out the Link to the Nicolet PTSO webpage: <http://www.nicolet.us/families/ptso.cfm>